

Know Your Contract!

Please be open and communicate with your supervisor about the language stated in article 452 Instructional Planning.

Specifically 452A states:

"Instructional Planning Time is member-directed and shall be free from student supervision. It is time designated for members to address a variety of assigned professional responsibilities. These responsibilities include, but are not limited to, assessment of student learning, individualized lesson planning, collaborative team planning, conferencing with parents or colleagues, preparation/grading of instructional materials, and professional research or development. Instructional Planning Time shall be in blocks of no less than thirty (30) minutes during the student day. Infrequently, administration may conduct meetings during this time. Instructional Planning time is important. Administration will work to minimize disruptions to this time."

Let's Highlight two important parts of this section:

"Instructional Planning Time is member-directed and shall be free from student supervision." It's inappropriate and against the agreement to mandate meetings and/or the participation in PLC's during planning time. Both ASD and AEA acknowledge the importance of planning time as it provides educators the ability to provide the best possible instruction as well as time to communicate with families.

Also know that your supervisor can request a meeting during your planning time on an infrequent basis. 452a does state, **"Infrequently, administration may conduct meetings during this time."** The definition of **"infrequently"** agreed upon by both ASD and AEA during negotiations is once a quarter. Educators must have input and make the decision on when best to meet, how frequently, and where their grade level meetings will occur.

If you believe that your supervisor is in violation of 452A, we encourage you to collaborate with him/her to resolve the issue and if you need assistance, contact your Rights Advocate.

Thanks,
AEA Rights Committee